

STATE OF TENNESSEE



BUREAU OF ETHICS AND CAMPAIGN FINANCE TENNESSEE ETHICS COMMISSION

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Bill Young

FOR IMMEDIATE RELEASE ****Action required by January 1, 2024****

Dear Local Government Officials,

Pursuant to Public Chapter 37 (2023), the governing body of each county, municipality, utility district, and school district in the State of Tennessee is required to notify the Tennessee Ethics Commission of the primary person responsible for administering and enforcing the entity's ethical standards no later than January 1, 2024. Please complete the following information and return this information to Emily Alexander at Emily.Alexander@tn.gov no later than **January 1, 2024**.

Further, pursuant to this same legislation, each entity is required to notify the Commission of any change in this information within 30 days and is also required to provide this information for any interim official serving in this capacity until a permanent successor can be identified.

Further, under Tenn. Code Ann. 8-17-103, 104, the governing body of each county, municipality, utility district, and school district in the State of Tennessee is required to adopt a Code of Ethics, consisting of ethical standards for all officials and employees of such entity, and to ensure that a copy of this adopted Code, along with any amendments or modifications made over time, is filed with the Tennessee Ethics Commission. If you have not already done so, please ensure that a current copy of the adopted Ethics Code is submitted to the Tennessee Ethics Commission.

Be advised, the Tennessee Ethics Commission is required to report to the Speakers of both chambers of the General Assembly, as well as the Office of the Comptroller of the Treasury, any governing body that has not complied with Public Chapter 37 (2023) by January 31, 2024. Your prompt attention to this matter is appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Bill Young".

Bill Young
Executive Director
Bureau of Ethics and Campaign Finance

Local Government Ethics Officer Information

Municipality name:	
Municipality address:	
Contact person for administering & enforcing ethical standards:	
Contact person's title/position:	
Contact person email address:	
Contact person phone number:	
Alternate municipal email address:	
Alternate municipal phone number:	